

LINDSBORG CITY COUNCIL
May 18, 2020 – 6:30 p.m.
Meeting Minutes
Met via Zoom

MEMBERS PRESENT:

Becky Anderson, Rebecca VanDerWege, Rick Martin, Ed Radatz, Kirsten Bruce, Jodi Duncan, Blaine Heble, Mark Friesen,

ABSENT: Emile Gallant

OTHERS PRESENT:

Greg DuMars, Roxie Sjogren, Chris Lindholm, Beth Ferguson, Gary Shogren, Chief Mike Davis, Holly Lofton, Larry Lindgren, Bill Gusenius, Lucas Neece

The meeting was called to order at 6:30 p.m. by Mayor Becky Anderson.

PUBLIC INPUT: None

AMENDMENTS TO THE AGENDA:

MAYOR'S REPORT:

We have made it another two weeks. For places especially like Bethany Home and the Lindsborg Hospital, this has been a hard duty for them. If there is anything that we can do as a community to support them, we need to remember them. This Thursday, the Dala Pantry will be open at 4pm at Messiah Lutheran Church. Business will be starting to open, how this looks is different for each store.

CONSENT AGENDA: Rick Martin moved to approve the minutes of the May 4, 2020 regular council meeting, Payroll Ordinance 5228, and Purchase Order Ordinance 5229. Motion seconded by Blaine Heble and passed 6-0 by roll call vote. There was no vote from Ed Radatz; he had lost telecommunications connection.

APPOINTMENTS: None

PLANNING & ZONING: No Report

OLD BUSINESS: None

NEW BUSINESS

Ordinance No. 5230

Staff reviewed the City Fee Schedule and made updates to be consistent within departments, to add items that were previously not included and to clarify others.

Rick Martin moved to approve Ordinance 5230 amending the City Fee Schedule. Seconded by Mark Friesen and passed 6-0 by roll call vote. There was no vote from Ed Radatz; he had lost his telecommunications connection.

Resolution No. 04-20

CDBG-CV Authority to Apply

The Kansas Department of Commerce has received \$9,029,815 under the CARES Act for eligible businesses. The funding will be awarded to cities and counties in the state on a first-come, first-serve basis. The Community Development Block Grant – CoronaVirus (CDBG-CV) grant program has been established. Typically, Lindsborg does not qualify for CDBG grants because it is not a Low to Moderate Income (LMI) community. Under the CDBG-CV program, for-profit business must have an employee base that qualifies under LMI. There are two levels of grants. First is a microgrant for businesses from 1-5 employees. The second is an economic development grant for businesses of 6-50 employees. The microgrant

will provide to eligible businesses \$25,000 maximum per job retained up to \$30,000. The economic development grant will provide to eligible businesses \$35,000 maximum per job retained up to \$50,000. The maximum amount of a grant that can be awarded to a city or county is \$300,000.

Resolution 04-20 certifies to the Kansas Department of Commerce that the City is a legal governmental entity of the State of Kansas and authorizes the Mayor to sign an application for the Kansas Department of Commerce CDBG-CV program.

Kirsten Bruce moved to approve Resolution 04-20 certifying that the City of Lindsborg is a legal governmental entity and authorizes the Mayor to sign and submit a CDBG-CV grant application to the Kansas Department of Commerce. Seconded Rick Martin and passed unanimously by voice vote.

Comprehensive Plan Update

Shockey Consulting was approved at the March 2, 2020, City Council meeting to update the City's Comprehensive Plan. On March 16, 2020, Executive Order 20-03 was issued declaring a statewide disaster emergency due to the COVID-19 virus. At this time, it was decided to delay the start of the comprehensive plan update. Attached is the approved proposal from Shockey Consulting. The first phase of the plan to update is the project launch and is approximately 30 days in length. This is development of plans that do not require face-to-face contact. The second phase of the plan to update is discovery and is approximately 60 days in length from the start of the process. The public input phase requiring in-person contact could be delayed starting no sooner than July 1, 2020. This could be delayed if circumstances required.

As was discussed at the May 4, 2020, City Council meeting, we still need to plan for the future of the community of Lindsborg. While the uncertainty of the impacts of the coronavirus has not lessened, neither has the need to plan for the future of Lindsborg.

Rick Martin moved to proceed with Shockey Consulting on the comprehensive plan update for the City of Lindsborg. Seconded by Ed Radatz and passed 5-2 with Councilpersons Blaine Heble, Jodi Duncan, Rick Martin, Mark Friesen and Ed Radatz voting yes and Councilpersons Rebecca VanDerWege and Kirsten Bruce voting no.

Swimming Pool and Summer Recreation Activities

Lindsborg Recreation COVID-19 Recommendations – May 18th

- These recommendations are all based on the understanding that if phases are extended on the Kansas Governor's plan, these recommendations may change the timeline of reopening recreation activities.

Swimming Pool:

Based on the newest information given through the Ad Astra plan on reopening the State of Kansas and guidelines given, as well as the CDC Recommendations, staff believes it is in the best interest to not open the Lindsborg Swimming Pool for the summer of 2020. With current extensions and unknown possible future extensions, it would put us in risk of losing staff, holding staff unknown, and providing circumstances that logistically would be difficult to operate the pool procedures and protocols. This would also cancel all water activities and programming. List of current known pool closings is attached.

Rick Martin motioned to close the swimming pool for summer 2020. Seconded by Kirsten Bruce and passed 6-1 with Councilpersons Blaine Heble, Rick Martin, Kirsten Bruce, Rebecca VanDerWege, Mark Friesen and Ed Radatz voting yes and Councilperson Jodi Duncan voting no.

Golf Course:

Based on the information given through the Ad Astra plan on reopening the State of Kansas and guidelines given, as well as the CDC Recommendations and City government decisions, staff believe it is best to continue to open the club house on June 1st. This will open as normal with updated cleaning and disinfecting procedures of the clubhouse, rental carts, and course.

Men's and Couple's Night may return as of June 1st with social play with the expectation of social distancing with no meal allowed until after the June 15th release date.

Concessions will be handled through the staff of the clubhouse.

No tournaments will be scheduled until after June 15th

Recreation Programs:

Based on the newest information given through the Ad Astra plan on reopening the State of Kansas and guidelines given, as well as the CDC Recommendations, staff believes it is in the best interest to cancel Youth Baseball and Softball, as well as our Youth Tennis Clinic for the summer of 2020.

Staff believes we can still hold classroom taught classes (Art, Science, Dance, etc) in a controlled environment and social distancing guidelines can be enforced, with being able to limit the number of participants for the month of July as needed. Classes would be throughout July beginning the week of July 6th. Schedules to be determined.

Rick Martin motioned to cancel youth baseball/softball and the youth tennis clinic for the Summer 2020. Seconded by Blaine Heble and passed 6-1 with Councilpersons Blaine Heble, Jodi Duncan, Rebecca VanDerWege, Rick Martin, Kirsten Bruce, Mark Friesen, and Ed Radatz voting yes and Councilperson Jodi Duncan voting no.

Playgrounds and Parks Update

SATURDAY, MAY 16 AND SUNDAY, MAY 17

Shelters, restrooms, and playground equipment in Swensson and Riverside will remain closed. Parks grounds and the Välkommen Trail are open with social distancing required. **No more than 10 can gather.** Masks are strongly encouraged.

PHASE 1.5 MAY 18 THRU MAY 31

Shelters will remain closed to the public. Restrooms in Swensson and Riverside Parks will be cleaned, disinfected, and opened by 9 am on Monday, May 18. Caution tape will be removed from playground equipment on Monday, May 18 by 10 am. New signage will be placed with guidance on park use.

A daily cleaning and disinfecting of restrooms and playground equipment will begin on May 18.

All park grounds will be open to the public if users respect social distancing rules and **gather in groups of 10 or less.** Masks are strongly encouraged.

PHASE 2 JUNE 1 – JUNE 14

Picnic tables in three shelters will be put back into service, to the extent that no more than 30 individuals can gather. Parks employees will begin the table layout changeover on Monday, June 1, at 11:00 am.

Daily cleaning and disinfecting of restrooms, playground equipment and tables will continue. All park grounds will be open to the public if users respect social distancing rules and **gather in groups of 30 or less.**

PHASE 3 JUNE 15 – JUNE 30

Daily cleaning and disinfecting of restrooms, playground equipment and tables will continue. All tables will be returned to shelters. All park grounds will be open to the public if users respect social distancing rules and **gather in groups of 90 or less.**

Administrator's Report

- City Buildings will be closed to public access till June 15, 2020.
 - Working on safety precautions for the health of employees and visitors to public buildings
 - Installation of sneeze guards
 - Receipt of sanitation stations and thermometers
- Moratorium on utility disconnects till May 31, 2020

- Encourage those having difficulties paying their utility bill to contact City Hall at 785.227.3355 and we can connect them with agencies able to assist them
 - TACOL
 - David J. Nutt Grant Fund through the McPherson County Community Foundation
- Waive late fees on utility bills until May 31, 2020
- No business travel until June 15, 2020
- Hearing for Community Development Block Grant – CV is scheduled for May 27, 2020 @ 6:30 pm in City Hall. Comments need to be submitted by May 21st. Will also post a Zoom meeting link for the hearing. With the passage of Resolution 04-20, we will be applying for a grant for Microgrants (1-5 employees) and Economic Development Grants (6-50 employees)
- Municipal Court will resume effective June 2, 2020
- Two of the furloughed employees are back. The remaining furloughed employees are on different schedules to return.
- Submitted a BUILD Grant to the U.S. Dept of Transportation for a planning grant for the K-4 Overpass Demo and realignment with Bethany Drive; and the Wells Fargo Rd/I-135 Interchange. Grant request was for \$4,275,000. Received letters of support from the Kansas Department of Transportation and the City of McPherson. Additionally, the projects are identified as Tier II projects with the South-Central Kansas Regional Transportation Coalition.
- 2021 Budget. Currently behind schedule. The May 2020 Sales Tax Report will give us a better indication of future sales tax revenues. Will need to have budget meetings with City Council in Staff in June to review CIP & O&M budgets.

Executive Session: None

ADJOURNMENT: Moved by Rick Martin, seconded by Blaine Heble and passed unanimously. Adjourned at 7:40 p.m.

Respectfully Submitted,
Roxie Sjogren
City Clerk